



# **NEW ORLEANS POLICE DEPARTMENT OPERATIONS MANUAL**

## **CHAPTER: 1.1.2**

### **TITLE: LAW ENFORCEMENT CREDENTIALS AND CERTIFICATIONS**

**EFFECTIVE: 10/22/2017**

**REVISED:**

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#### **PURPOSE**

New Orleans Police officers are trained, certified and credentialed under the authority of the Superintendent of Police. When commissioned members of the Department are separated from service or employment with the NOPD under less than honorable circumstances his/her credentials and certifications as a law enforcement or peace officer will be revoked.

#### **POLICY STATEMENT**

1. The credentialing and certification of a commissioned member of the New Orleans Police Officer derives from authority granted to the Superintendent of Police by the Home Rule Charter, and the Code and Ordinances of the City of New Orleans.
2. The Superintendent of Police has the authority to limit or revoke a commissioned member's authority, credentials and certification(s) for cause.
3. Members of the New Orleans Police Department who have been separated from service or employment with the NOPD under less than honorable circumstances shall have his/her commission (active or retired) revoked by the Superintendent and a notice sent to the Louisiana Council on Peace Officer Standards and Training recommending his/her Louisiana P.O.S.T. Certification is revoked.
4. Separated from service or employment with the NOPD under less than honorable circumstances includes:
  - (a) Conviction of an offense greater than a misdemeanor under state law,
  - (b) Termination for documented misconduct,
  - (c) Terminated for civil rights violation(s), or
  - (d) Resigned or retired under investigation for an offense greater than a misdemeanor under state law.
5. The intent to revoke a commission or law enforcement certification (including POST) of a former commissioned member shall be communicated, in writing, to the member's last known address of record thirty days prior to the effective date of the revocation.

6. Commissioned members who resign or retire under investigation under circumstances that would allow for the commissions and certification(s) to be revoked shall have the right to appeal to the Superintendent of Police for reconsideration of revocation.
7. The request for the right of appeal must be made, in writing, to the Superintendent of Police and received within 30 days of the Superintendent's determination to revoke and specifically state the facts or circumstances to justify the reconsideration.
8. The Superintendent may grant the appellant a hearing and may allow the appellant one representative to be present.
9. The Superintendent shall specifically confirm the decision to revoke or grant the appellant's reconsideration in writing to the appellant within one week of the hearing or within two weeks of the receipt of the request for appeal if no hearing is granted.
10. Once a final determination of revocation of credentials and certification(s) has been made, the Office of the Superintendent shall notify the Louisiana Commission of Law Enforcement and Administration of Criminal Justice / Peace Officer Standards and Training Council and request the member's POST Certification(s) be revoked.
11. All records, reports and correspondence associated with cases involving the application of this Chapter shall be maintained in a separate file in the Public Integrity Bureau after the final determination of action by the Superintendent.
12. Only notations of final determinations of revocation of credentials and certification(s) shall be noted on the member's personnel and disciplinary record. The record shall be maintained for at least five years after the revocation.
13. The Superintendent's exercise of discretionary authority under this Chapter does not create any rights, privileges or causes of action for redress not already granted by law.